

West Bengal State Electricity Distribution Company Limited
(A Government of West Bengal Enterprise)

FORMAT OF APPLICATION AGAINST NOTIFICATION NO. MPP/2021/06 DATED:16/11/2021

CONTRACTUAL ENGAGEMENT TO THE POST OF SENIOR LAW OFFICER

APPLICATION FORMAT

To,
The Addl. General Manager (HR&A)
Recruitment & Manpower Planning Cell
Vidyut Bhavan, 7th Floor, 'C' Block, Kolkata-91

AFFIX SELF
ATTESTED
PASSPORT SIZE
PHOTOGRAPH

1. Name of the Post(s) Applied for	:	SENIOR LAW OFFICER
2. Name of the Candidate (in BLOCK LETTERS)	:	
3. Father's/Husband's Name	:	
4. Correspondence Address	:	
5. Permanent Address	:	
6. Mobile No. / Telephone No.	:	
7. E-mail ID	:	
8. Date of Birth & Age as on 01.01.2021	:	
9. Gender (Male/Female)	:	
10. Nationality	:	
11. Academic Qualification	:	

Qualification	Examination Passed	Name of the Board/Council/ Institute/University	Year of Passing	Division/ Class/Grade Point	Course Mode - Full time/ Part time/ Others
Educational					
Professional					

12. Experience Details :

SL. No.	Courts of Practice	Designation	Period		Nature of Cases Handled	Remarks
			From	To		

****Additional sheets may be attached, if required. ****

***** Self-attested copy of the relevant experience details is to be enclosed. *****

13. Special Achievements in the relevant fields (if any):

14. List of Documents/Credentials to be enclosed :

Documents/Credentials	Whether enclosed (Yes/No)
1. Self attested copy of Age Proof Certificate ('Class 10/12' Admit card / Mark-Sheets or equivalent)	
2. Self attested copy of documents pertaining to relevant experience as mentioned in the Notification.	
3. Self attested copies of all Academic Mark-Sheets & Certificates	
4. Enrolment certificate of West Bengal Bar Council (Mandatory)	
5. Experience certificate from Legal Firm (to which he/she is attached to)	
6. Experience certificate from the Secretary or President of the Bar Association where he/she is a member (Stating that he/she is practicing in that Court)	
7. Notable Judgements of cases where he/she was part of (Self Attested Copies)	
8. Two (02) nos. coloured passport size photographs	

***N.B: (1) Intending Candidates shall have to produce all original documents as per above list for verification during Walk-in Interview.**
(2) No self certification by any person or firm in which he/she is a partner, will be entertained as valid experience.

D E C L A R A T I O N

I, hereby, declare that the particulars furnished herein are true to my knowledge. If any information is found to be false subsequently by the authority, my candidature for the post is liable to be rejected.

Date:

Place:

Signature of the Candidate